

western australian
sport and recreation industry

awards09



MINISTER'S MESSAGE

Sport and recreation builds stronger, healthier, happier and safer communities. For the sport and recreation industry to achieve these great goals requires well managed organisations and facilities. It also requires passion, commitment and innovation from those that work in the industry.

These awards honour those people and organisations that have demonstrated these attributes. These awards are also an important occasion for our industry to get together and to share our best ideas.

I greatly encourage you to submit a nomination and to capitalise on the chance to share with others how your organisation has adopted or developed new ways to improve its performance and to deliver quality sport and recreation to the Western Australian community.

Terry Waldron MLA
Minister for Sport and Recreation



Without doubt, one of our most satisfying achievements has been winning two Western Australian Sport and Recreation Industry Awards. I strongly encourage all organisations to nominate for the 2009 Sport and Recreation Industry Awards.
Frank Lilley, President, Bowls WA – winner of the 2007 Minister's Award for Industry Excellence

Format for nominations

Nominations must address the criteria assigned to each award category. A maximum of two A4 pages (minimum of 10 point font) plus supporting material will be accepted. Supporting material may include but is not limited to: strategic plans, a brief budget summary and marketing material.

2009 Award categories

For detailed criteria please refer to the individual leaflets included in this kit.

- Minister's Award for Industry Excellence – includes \$10,000 prize.
- Industry Award for Management.
- Commitment to Participation.
- Best Revitalisation of an Existing Facility (Indoor/Built).
- Best Revitalisation of an Existing Facility (Outdoor/Environmental).
- Award for Volunteer Support.
- Provision of Sport and Recreation to Regional WA.
- Community Event Award.
- Commitment to Professional Development.
- Peak Body Achievers' Awards.
- John Graham Award.



CONDITIONS OF ENTRY

Nominations will be assessed on the extent to which the project/event/initiative addresses the award criteria.

Nominations can be made for more than one category, although a separate nomination form, report and supporting material are required for each nomination. The judging decision is final and no correspondence will be entered into.

1. Nomination format

Applicants are required to submit:

- a) A Nomination Form.
- b) An Executive Summary of no more than 200 words.
- c) A Nomination Report of no more than two A4 typed pages (minimum of 10 point font) which may include but is not limited to:
 - Description of the program/event/initiative.
 - Outline of the impacts to the organisation, clients and/or individuals.
 - Demonstrated response to the 'hints for nominees' (found on individual award criteria leaflets). Please note that addressing these hints is recommended but not essential.
 - Description of the outcomes and measures of success.
 - Any relevant evidence to support the nomination.

2. Logos

All nominations MUST include a publishable organisation/company logo in electronic format on a CD.

3. Supporting material

Relevant materials such as examples of posters or printed materials must comply with the provisions of the Copyright Act 1968. Videos must be less than 10 minutes in length and must be in DVD or VHS format.

4. Electronic submission

All nominations MUST be submitted on a labelled CD or DVD, as well as in hard copy format. Supporting materials may also be submitted electronically.

5. Confidentiality

Any confidential information in the nomination and/or supporting material should be clearly marked as such. All other nomination materials may be used for promotional purposes. The award conveners reserve the right to publish names and details relating to the finalists and winners.

6. Copies

Four copies of the completed nomination (including the Nomination Form, the Nomination Report and Executive Summary) and one copy of the supporting materials are required. Please retain a copy for your records. The nomination documents or supporting materials will not be returned, however they can be collected from the Department of Sport and Recreation office following the Awards Gala Dinner.

7. Closing date

Nominations must be received by the Department of Sport and Recreation no later than 5pm on Friday 16 October 2009.

8. Further information

Contact Alexandra Sare, telephone (08) 9492 9617 or email alex.sare@dsr.wa.gov.au



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Nomination Form

Please complete this form and return it with your awards application to:

Alexandra Sare
Event Coordinator
Department of Sport and Recreation
PO Box 329
LEEDERVILLE WA 6903

Please indicate the category you are applying for.
Please note a separate form must be submitted for each category being entered.

- Industry Award for Management
- Commitment to Participation
- Best Revitalisation of an Existing Facility (Indoor/Built)
- Best Revitalisation of an Existing Facility (Outdoor/Environmental)
- Award for Volunteer Support
- Provision of Sport and Recreation to Regional WA
- Community Event Award
- Commitment to Professional Development

Details

Name _____ Position _____
Organisation _____
Postal Address _____ Post Code _____
Phone (h) _____ Phone (w) _____ Mobile _____
Email Address _____

Endorsement of nomination

Signature _____ Date _____ Name _____
Position (Chief Executive Officer, Mayor, Shire President, General Manager – or equivalent) _____
Organisation _____

Nominations must be received by the Department of Sport and Recreation no later than 5pm on Friday 16 October 2009.



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Minister's Award for Industry Excellence

The Minister's Award for Industry Excellence will be presented to the most outstanding finalist from the award categories – in short, 'The Best of the Best'.

This award also attracts a \$10,000 prize.

Without doubt, one of our most satisfying achievements has been winning the 2007 Western Australian Sport and Recreation Industry Awards. The \$10,000 prize for Industry Excellence allowed Bowls WA to invest back into our volunteers, upgrading skills and resources.

– Frank Lilley, President, Bowls WA – winner of the 2007 Minister's Award for Industry Excellence

The 2009 John Graham Award

History

For more than 16 years, John Graham shaped the direction of sport and recreation in Western Australia as the leader of what is now recognised as the Department of Sport and Recreation. John led the agency during the 1970s and 1980s. The John Graham Award recognises his contribution to the industry.

In turn, this award is presented to a person who has contributed exceptional service to the sport and recreation industry over a long period of time.

Nomination

Representatives of the peak bodies will each nominate one candidate from their sector. The winner of the John Graham Award will be chosen from this elite group.



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Industry Award for Management

Sponsored by Stratcorp

Criteria

This award provides recognition for the most effective and sustainable management practices by a sport and/or recreation organisation.

- Can your organisation demonstrate effective management practices that have produced sustained performance over one or more management disciplines, e.g. strategic planning, financial management, marketing, implementing technology, service delivery model?

Hints for nominees (not all need to be addressed as a prerequisite)

- Are your organisation's management practices based on best practice governance and management principles?
- Do your management practices allow sustainable economic and human resource performance?
- Are your management decisions consistent with planning outcomes?
- Do your management practices allow for innovation?
- Have your membership or participation numbers increased as a result of management practices?
- Does your organisation have any strategic partnerships or linkages that improve business outcomes?

Note:

- Refer to conditions of entry.
- Use nomination checklist to ensure all conditions of entry are met.

Winning the Industry Award for Management was great recognition and confirmation of our management practices.

– Frank Lilley, President, Bowls WA – winner of the 2007 Industry Award for Management



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Commitment to Participation

Criteria

Demonstrated commitment to encouraging participation in sport and recreation, i.e. community event, activity or program that encourages participation. Organisations and/or initiatives that are working to encourage diversity and inclusion are encouraged to nominate.

- Have you implemented a community event, activity or program that has increased participation; and/or
- Have you implemented an initiative that has provided access and opportunity to a new or diverse market (e.g. women, seniors, culturally and linguistically diverse, people with a disability)?

Hints for nominees (not all need to be addressed as a prerequisite)

- Are there original elements to the event/activity/program that have engaged the community?
- Are there clear strategies to link participants further once the program concludes?
- Has consideration been shown for engaging low participation target groups where appropriate, e.g. culturally and linguistically diverse, women, Indigenous, youth, people with disabilities?
- Has the event/activity/program demonstrated an effective return for the resources outlaid?

Note:

- Refer to conditions of entry.
- Use nomination checklist to ensure all conditions of entry are met.

With the recognition received from winning the Commitment to Participation award, we know that our efforts have not gone unnoticed and we are determined to reach more schools, providing more opportunities for children to participate in physical activity.

– Lisa Fuller, Coordinator, YMCA Youth Physical Activity Advisory Committee – winner of the 2007 Commitment to Participation Award



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Best Revitalisation of an Existing Facility (Indoor/Built)

Sponsored by Stratcorp

Criteria

This award provides recognition of the changing/evolving use of an amenity and the rebuild/upgrade to better meet these changing needs.

Hints for nominees (not all need to be addressed as a prerequisite)

- Outline how you identified the requirement to modify the facility to meet the changing community need.
- What did you do?
- What was the result of the change?

Note:

- Refer to conditions of entry.
- Use nomination checklist to ensure all conditions of entry are met.

Winning this award was great recognition that the City of Joondalup's Craigie Leisure Centre was an industry leader in innovative ideas to increase membership and customer satisfaction.

– Garry Hunt, Chief Executive Officer, City of Joondalup – winner of the 2007 Built Facility Award



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Best Revitalisation of an Existing Facility (Outdoor/Environmental)

Sponsored by Stratcorp

Criteria

This award provides recognition of the changing/evolving use of an amenity and the rebuild/upgrade to better meet these changing needs.

Hints for nominees (not all need to be addressed as a prerequisite)

- Outline how you identified the requirement to modify the facility to meet the changing community need.
- What did you do?
- What was the result of the change?

Note:

- Refer to conditions of entry.
- Use nomination checklist to ensure all conditions of entry are met.

Just the process of developing a nomination was rewarding and gave a great boost to our team.

– Brett Spencer, Manager Recreation and Leisure Services, City of Stirling – winner of the 2005 Soft Facility Award



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Award for Volunteer Support

Criteria

Recognition of sport and recreation organisations which display a commitment to their volunteers and outstanding volunteer management practices.

- Have you implemented an initiative that supports retention, recognition and/or recruitment of volunteers?

Hints for nominees (not all need to be addressed as a prerequisite)

- Is your organisation effective in volunteer recruitment, induction, training or retention?
- Do you have strategies for recognising your volunteers?
- Do your key volunteers have clear job descriptions or briefs in place?
- Are your volunteers supported by a designated volunteer coordinator?

Note:

- Refer to conditions of entry.
- Use nomination checklist to ensure all conditions of entry are met.

Being awarded the 2007 Award for Volunteer Support was fantastic for the morale of our 16,000+ volunteer membership. This recognition acts as a strong catalyst to further strengthen the resolve our membership has to serve the beach-going public of Western Australia.

– Paul Andrew, Chief Executive Officer, Surf Life Saving Western Australia – winner of the 2007 Award for Volunteer Support



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Provision of Sport and Recreation to Regional WA

Criteria

Recognition of an achievement/participation initiative implemented by an organisation in a regional location.

- Has your organisation implemented an effective regional activity, project or event; and/or
- Alternatively, for regionally based organisations, has your activity, project or event provided significant benefits to the region/ community?

Hints for nominees (not all need to be addressed as a prerequisite)

- Has your organisation increased participation rates as a result of this initiative/program?
- Have the skills of the people involved in the delivery of your program/activity been improved?
- Does your organisation have any strategic partnerships or linkages that support the delivery of sport and/or recreation in WA?
- Can your organisation demonstrate generating positive change in regional WA (or part of regional WA)?

Note:

- Refer to conditions of entry.
- Use nomination checklist to ensure all conditions of entry are met.

This award recognised the very hard work of volunteers and staff in making sure netball is delivered to regional Western Australia.

– Lisa Bradock, former Chief Executive Officer, Netball WA – winner of the 2005 Provision of Sport and Recreation to Regional WA Award



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Community Event Award

Criteria

Achievement of an organisation/committee that has undertaken the development and management of a sport or active recreation event of benefit to the local and wider community.

- Has your organisation organised an event that has provided significant social and/or economic benefit to the community?

Hints for nominees (not all need to be addressed as a prerequisite)

- Was your event innovative and does it have a future?
- Did the event meet planned goals (e.g. budget, participation or spectator levels)?
- Were the impacts on the community positive (e.g. the environment, participation, financial issues)?
- Has the event left a legacy (e.g. improved facilities, skilled workers)?

Note:

- Refer to conditions of entry.
- Use nomination checklist to ensure all conditions of entry are met.

With such high profile finalists up for selection, winning the 2007 Community Event Award was a great honour. The award has enabled Swimming WA to pursue our goal to build the event as a highly recognised and popular international swimming event in the swimming calendar year.

– David Toll, Executive Director, Swimming WA – winner of the 2007 Community Event Award



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Commitment to Professional Development

Sponsored by FutureNow

Criteria

Recognition of sport and recreation organisations that have demonstrated a commitment to enhancing the skills of their employees or members.

- Has your organisation implemented an educational, training or professional development initiative?
Note – program initiatives may be applicable to any employee or member, i.e. volunteers, casual, part-time or full-time staff.

Hints for nominees (not all need to be addressed as a prerequisite)

- Has your organisation recognised professional development as a key area of focus in its strategic plan?
- Do you have long-term professional development plans in place for your staff and/or volunteers?
- Does your organisation have its own budget allocated to professional development?
- Are there specific budget allocations to individual staff and/or volunteers for professional development opportunities?
- Can you demonstrate a positive return on investment for the personnel involved in professional development opportunities, i.e. demonstrated benefits to the individual and the organisation?

Note:

- Refer to conditions of entry.
- Use nomination checklist to ensure all conditions of entry are met.

Winning the Commitment to Professional Development award in 2005 was a bonus to staff morale and great for team building. We were recognised as a team and celebrated the achievement as a team.

Just preparing the submission heightened our own awareness of the contribution we've made to further developing our staff and reinforced this commitment to our board and stakeholders.

– Bruce Meakins, Executive Director, UWA Sports – winner of the 2005 Commitment to Professional Development Award

FutureNow
Creative and Leisure Industries Training Council

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Peak Body Achievers' Awards

Each of the peak bodies will present this award to an individual or organisation in recognition of their involvement and achievement in that sector of the industry.

For further details contact your industry peak body.

Western Australian Sports Federation	Rob Thompson	(08) 9387 8100
Parks and Leisure Australia	Mark Casserly	(08) 9328 4214
Fitness Australia	Michael Fitzpatrick	(08) 9383 7734
Outdoors WA	Ralph Gurr	(08) 9409 5632
Leisure Institute of WA Aquatics (LIWA Aquatics)	Jeff Fondacaro	(08) 9273 6080



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Final Nomination Checklist

An aid for your submission

- Included four hard copies of: the completed Nomination Form, two-page Nomination Report and Executive Summary.
- Included nomination submission on CD or DVD as well as in hard copy.
- Included a colour or black and white (monochrome) copy of your organisation's logo on CD or DVD.
- Included supporting materials if applicable.



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SPORT AND RECREATION AWARDS GALA DINNER

The 2009 Sport and Recreation Industry Awards Gala Dinner is the Industry's night of nights.

This year it will be held at Burswood Entertainment Complex on Friday 27 November.

The awards dinner coincides with this year's Active Conference, which will be held on Thursday 26 and Friday 27 November at Burswood Entertainment Complex.

Information about Active 09 can be found at www.dsr.wa.gov.au

ENQUIRIES

Alexandra Sare, Event Coordinator
Tel: 08 9492 9617 Fax: 08 9492 9711
Email: alex.sare@dsr.wa.gov.au

Award information is available from www.dsr.wa.gov.au



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