



## Initiative Grant

# Guidelines

As at July 27, 2010

**Active Regional Communities (ARC)** is a Department of Sport & Recreation initiative aiming to increase the opportunities for country people to participate in sporting and active-recreational activities in regional Western Australia. It supersedes the Country Package funding program and is tailored to meet the ever-changing demands and challenges of regional sport and active-recreation groups within the nine diverse regions of Western Australia.

An **Initiative Grant** is designed to support sporting and recreational opportunities to assist the department meet its regional strategic outcomes. It caters for both sporting and active-recreational groups through funding from the Sports Lotteries Account (sporting groups) and the Sports Wagering Account (active-recreation groups) and is aimed at the club level or to those groups who are not participating in *Organisational Development*.

The objectives of an Initiative Grant are to:

- Provide opportunities for participation at all levels through sport and active-recreation programs, competitions and events;
- Improve the skills and capabilities of the sport and active-recreation sector through education and training programs;
- Grow and strengthen the sport and active-recreation sector through initiatives that improve the organisational governance in regional sport and active-recreation;
- Support talent development and achievement in regional sport; and
- Assist in the hosting of regionally based sport and active recreation events.

[It is a requirement to discuss your application with your regional department office before applying.](#)

### **Who is eligible for assistance?**

You are eligible to apply if you are

- a regional Sporting/Club/Active-Recreation organisation recognised as the 'peak' regional representative body;
- a not-for-profit organisation based in regional Western Australia involved in the conduct of sport or physically active recreation;
- State Sporting Association or Industry Peak Body overseeing regional operations.

To be eligible to receive department funding, an organisation must:

- Be incorporated under the Associations Incorporation Act 1987 (Western Australia);
- Have acquitted all previous DSR grants prior to the application being submitted unless the grant is still current.
- Be affiliated where appropriate with a State Sporting Association/ Industry Peak Body recognised by the department.

### **When are applications due?**

Applications are accepted throughout the year and must be lodged **at least 4 weeks** prior to the project/event start date.

### **How much funding is available?**

Funding ranges up to **\$5,000** per annum. Applications are a request for financial assistance only.

Organisations must show a significant contribution towards the cost of the project/event including a cash component (up-to 25%) and/or in-kind contribution.

### **How many times can I apply?**

Organisations can only apply **ONCE** per year to receive an Initiative Grant although can target more than one category per application.

### **What categories can I apply for?**

**Capacity Building** – initiatives that improve the knowledge, skills and capabilities of people involved in an organisation.

**Participation** – initiatives that increase community and player participation.

**High Performance** - initiatives that increase the opportunities for talent development of athletes, coaches or officials.

**Event Management** - assistance to organisations hosting significant intra-region/inter-regional competitions.

### **How do I apply?**

Completed application forms are submitted through the department's regional office. All supporting documentation is required with each application.

### **What happens when I submit my application?**

An assessment will be made to determine if the application is eligible by assessing it against the criteria. If approved, the department will forward to you a Grant Agreement which outlines the grant conditions and acquittal requirements. Once signed and returned, the grant will be paid via your organisation/association.

### **Do I need to provide evidence that I have achieved agreed outcomes?**

At the completion of your project, you need to complete the Acquittal documentation – "Acquittal Statement" and "Key Results Schedule" and forward to the department to demonstrate that you have spent the funds in accordance with the outlined Grant Agreement.

Failure to comply will jeopardise future payments from the department.