



**Department of Sport and Recreation**

# **Country Sport Enrichment Scheme**

Information for Applications

**For more information call  
(08) 9492 9700  
or visit  
[www.dsr.wa.gov.au](http://www.dsr.wa.gov.au)**

## **Department of Sport and Recreation Country Sport Enrichment Scheme**

### **About Country Sport Enrichment Scheme**

The scheme provides support and assistance to take international, national and approved state sport **league competitions and contests** to regional Western Australia. The Scheme also has provision for international, national and state sporting personnel to visit regional Western Australia to promote sport development.

### **Primary Objectives**

1. To utilise the attraction of **influential** elite sports people for development of sport in country towns.
2. To conduct high profile sporting events in Western Australian country regions.
3. To use regional venues to present the highest level of international, national and approved state sport league sporting activities.
4. To create opportunities for country people to meet and to see high performance Australian and international sportspeople perform in competition in their region.
5. To influence participation in sport by people in country towns outside of major regional urban areas through association with influential elite sport role models.
6. To create opportunities for country people to meet influential elite sportspeople and be influenced by them to strive for higher personal goals through sport and physical activity participation.
7. To provide capacity building opportunities for country sportspeople to receive training in skills and methods in sport performance.

### **Who can apply?**

1. State sporting associations.
2. National sport league clubs.
3. A co-ordinating body that is a non-profit incorporated association.
4. Major sport clubs as approved by the Minister for Sport and Recreation.
5. Local Government.

### **What may be Eligible for Funding?**

Projects that achieve the following outcomes:

1. Motivating participation in sport and physical activity and in particular by youth at risk, or people with a high-risk lifestyle health condition or people from a low participation in sport and physical activity population group.
2. Increasing participation in sport and physical activity.
3. Providing local people with sport skill development as participants, coaches or officials.

### **Ineligible Venues**

1. Perth metropolitan regions.
2. Venues proposed for the same or a similar event at the same country city/town or location in which the event has been held on the last two consecutive times. An exception is an event unable to be moved from a set venue.

### **Level of Funding Available**

1. Projects where travel to remote communities is approved by the Department of Sport and Recreation funding may have funding approved at a higher level.

### **Eligible Items for Funding**

1. Travel cost to Western Australia from interstate – actual economy fare.
2. Travel cost in Western Australia:
  - a. Actual economy travel fares; and/or
  - b. Interstate and state travel costs.
  - c. Reimbursement for use of a vehicle at the rate applied by the State sporting association and documented in policy of the association.
3. Travel expenses for a representative of the applicant group to visit the regional location to complete preliminary arrangements (within reason).
4. Accommodation – actual cost in shared rooms, maximum four star RAC rated accommodation.
5. Elite sportspeople fee for service.
6. Project costs – facility hire, venue hire, special preparation of venue sport surface, special sport equipment and medical costs at the sport venue.

### **Items Ineligible for Funding**

1. Employee salary and employment costs.
2. Meals, catering, refreshments, trophies, prize money, international travel, equipment purchased, compensation for loss of income, capital works, office generated costs and telephone calls.
3. All items not listed as eligible for funding

### **How to Apply**

1. Contact your sport consultant on 9492 9700 to discuss the proposed application.
2. Application can be made at any time. Applications are required to be lodged a minimum of four months prior to the start of the proposed event.
3. Complete the application form taking care to answer all questions.
4. **In addition to the application**, please complete and include a **Community Activities Plan** to outline the supporting activities proposed to be leveraged from the event. i.e. school visits, workshops, clinics, coaching, community based functions, intended media coverage, promotional ideas and events etc. This plan should be discussed with the DSR regional manager of the region proposed for the event.
5. Send a copy of the completed application (excluding these guidance notes) and any supporting documentation to:

Department of Sport and Recreation  
PO Box 329  
LEEDERVILLE WA 6903

6. Keep a copy of your application for your own records.

### **Notification and Feedback**

The Department of Sport and Recreation will review the application and if necessary contact the applicant for further information. If the application is approved the department will send a letter with funding agreement form to be signed by principal officers of the organisation. Payment of the grant to the applicant will be by cheque or Electronic Funds Transfer (EFT).

**Note: The application process can take some time. Applicants should understand that lodging an application does not guarantee funding.**

### **Conditions of funding**

1. **Reporting** – At the completion of the funding period, within 30 days, a funded organisation must provide a project report including:
  - Project outcomes as per the Agreement and Community Activities Plan and Key Results Schedule (KRS)
  - How and where DSR was acknowledged during the project according to DSR acknowledgement guidelines in the funding agreement.
  - Project financial statement (Schedule B of the Agreement)
2. **Acknowledgement** – All organisations must provide suitable acknowledgement for the financial support provided by the Department of Sport and Recreation using funds sourced from Lotterywest.
3. **Declaration** - The declaration at the back of the application form certifies that all information provided in the application is true and correct. Action may be taken for repayment of any grant made where information contained in the application is subsequently found to be false or the grant is not used for its approved purpose. Principal office bearers of the organisation must sign the declaration.
4. **Accountability**- All organisations are accountable for funds received from the Department of Sport and Recreation and must adhere to all conditions and guidelines of the scheme.
5. **Compliance** - All organisations that receive public funding from the Department of Sport and Recreation must comply with relevant legislation and policy.

### **Further Information**

Country Sport Enrichment Scheme  
Department of Sport and Recreation  
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Western Australia  
PO Box 329  
LEEDERVILLE WA 6903  
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Government of Western Australia  
Department of Sport and Recreation